



MOSHI UNIVERSITY COLLEGE OF CO-OPERATIVE AND BUSINESS STUDIES (MUCCoBS)



A Constituent College of Sokoine University of Agriculture
P.O.Box 474, Sokoine Road, Moshi, Tanzania

ADVERTISEMENT

EMPLOYMENT OPPORTUNITIES

Applications are invited from qualified Tanzania Nationals to fill the following vacant positions at the Moshi University College of Cooperative and Business Studies (MUCCoBS), located in Moshi Municipality

1.0. **ACADEMIC STAFF**

1.1 **POSITIONS**

Tutorial Assistants in the following fields of specialization:

Department of Accounting

Accounting

: Tutorial Assistant - 3 posts

Department of Banking and Microfinance

Insurance:

: Tutorial Assistant - 1 Post

Social Security

: Tutorial Assistant - 1 Post

Banking

: Tutorial Assistant - 1 Post

Department of Management and Information Technology

Management

: Tutorial Assistant - 1 Post

Department of Marketing

Marketing

: Tutorial Assistant - 2 Posts

Procurement and Supply Management

: Tutorial Assistant - 2 Posts

Department of Accounting

Accounting

: Tutorial Assistant - 3 Posts

Cooperative Development and Management

Cooperation

: Tutorial Assistant - 2 Posts

Directorate of Library and Information Science

: Assistant Librarian - 1 Post

Institute of Continuing Co-operative Development and Education

Community Development

: Tutorial Assistant - 1 Post

Cooperative Management and Accounting

: Tutorial Assistant - 2 Posts

1.2. QUALIFICATIONS SKILLS

1.2.1. Tutorial Assistant

- Applicants should be holders of a first degree in relevant field and must have obtained an Upper Second Class having a minimum GPA of not less than 3.8 from recognized higher training institution.
- Should not be above 30 years of age
- Possession of professional qualification such as CPA(T), CSP, ACCA, Ass. Diploma (TIOB) will be an added advantage.

1.3 Salary Scales (Public University Salary Scales – PUTS)

- Tutorial Assistant - 12
- Assistant Librarian - PUTS 13 - 14

1.4. MODE OF APPLICATION

- 1.4.1 Application letters shall be in ***own handwriting***, sent by Post to the address below, enclosing a word processed CV in both hard and software copy, copies of ***Certified Academic Certificates and Transcripts at Tertiary level only; and indicating three reputable names of referees***, their contact address, e-mail, land phone or cell phone.
- 1.4.2 A Candidate pre – qualified, ***must bring along original certificates*** on the interview date.
- 1.4.3 ***Female candidates are highly encouraged to apply.***
- 1.4.4 All applications be labeled at the top of the A₄ size envelope as shown below.
- 1.4.5 ***Deadline is twenty one*** days from a first day of appearance of this advertisement.

“Application for Employment at MUCCoBS”

to be addressed to:-

**The Chairperson
Search Team – Administration,
Moshi University College of Cooperative Business Studies (MUCCOBS),
P.O. Box 474,
MOSHI
TANZANIA.**

“MUCCoBS IS AN EQUAL OPPORTUNITY EMPLOYER”